

Approved on 9-9-09
ASI SPECIAL BOARD MEETING MINUTES
AUGUST 14, 2009
FOOTHILL SUITE
NOON

CALL TO ORDER—12:30 PM

ROLL CALL—See attached.

PUBLIC COMMENT--None

CONSENT CALENDAR--None

MINUTES FOR 5/6/09 & SPECIAL MINUTES FOR 6/5/09—were approved.

NEW BUSINESS

2009/10-8-01/Torres—Appointment of Secretary of State Affairs.—was moved and seconded. Rylan Gervase was recently elected the Financial Aid Officer for CSSA, has attended the CSSA meetings this summer, and has done an excellent job of representing Sac State students through his participation. He worked hard during the recent ASI Election Campaign and proved his desire to serve students. He is a sophomore, a Government major, and an Eagle Scout. Board members wanted to know if any other candidates were interviewed for the position of Secretary of State Affairs. Torres said he did not. He believes that Gervase is an exceptional person for the position based on working with him. The motion passed.

2009/10-8-02/Martin—Revisions to DOC Operating Rules.—was moved and seconded. The change will make it no longer required that a Nuts and Bolts Certified Officer attend the DOC meeting; a well informed club member may. The motion passed by the required 2/3 of the Board.

2009/10-8-03/Martin—Appointments To Audit Committee.—was moved and seconded. Kendal Chaney-Buttleman was recommended to serve on the Audit Committee. The motion passed.

2009/10-8-04/Martin—Appointments To Finance and Budget Committee.—was moved and seconded. Sandra Gallo, Sarkis Piloyan, Matthew Pasqual, Ashreen Ali, Amanda Marie Plant, Mary Cruz Troncoso, Samantha Veloso, Henry Giron, and Leily Jamali were recommended. The motion passed.

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2009/10-8-05/Martin—Appointments To DOC Committee.—was moved and seconded. Yeimi Lopez, Matthew Pasqual, Ashreen Ali, Jomer Belisario, Laura Gonzalez, Angelique Lopez, and Samantha Veloso were recommended. The main motion passed.

2009/10-8-06/Martin—Creation of Financial Relations Committee. —was moved and seconded. The model for the creation of this committee was the Student Relations Committee. Martin would like the students to understand how we spend their money in a very transparent way. As a friendly amendment, this Committee will be placed under the supervision of the EVP in the Operating Rules as well as creating this Operating Rule 400.7. Another friendly amendment was to include “(or designee)” after ASI Marketing Director in 400.7.A.2.d. Board members commended Martin or taking the initiative to form this important committee. It will be a good training ground for serving on the ASI Board. The motion passed by the required 2/3 of the Board.

2009/10-8-07/Smith—Change in Operating Rule 400.7 Regarding the Student Relations Committee. —was moved and seconded. The change here is to add the ASI Marketing Director (or designee) as a non-voting Ex Officio member. The motion passed with the required 2/3 of the Board.

2009/10-8-08/Torres & Allen—Appointments to University Committees.—was moved and seconded. Allen has interviewed all appointees as well as reconfirmed appointments for several committee members who served all last year. The only deletion made was that of the ASI Press Secretary on the Website Management Committee; that appointment is not necessary since it is prescribed. This Committee is under the supervision of the EVP as an internal ASI committee. Smith will be recommending appointments to internal committees. All the other recommendations are for University Committees. The Board commended Allen and his Assistant Maegan Lang on doing such an excellent job of recruiting at all the summer orientations as well as making so many recommendations at this first meeting. The motion passed.

2009/10-8-09/Torres—Revision and Activation of Traditions Workteam.—was moved and seconded. Torres wanted to add the Athletics Director or designee to the Traditions Work Team. OTP no longer has an Athletics Coordinator position as it did last year, but it is still import to work with Athletics; Torres thinks this will be an effective way to do so. Torres also wanted to replace the CSUS moniker with Sac State so that the language would be more accurate. This Committee will be under the direction of the EVP, who will be making appointments later on. We need to start working with SLS on the opening game on 9/26, the Causeway (which will be at Sac State this year) and Homecoming. The motion passed by 2/3 of the Board.

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2009/10-8-10/Torres—Define ASI Policy Regarding the Use of Social Networking Sites.—was withdrawn.

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Torres—commended Allen, Martin, and Lang for doing such a great job of recruitment at summer orientation. This will be a busy year for ASI; he looks forward to the Board members presence and passion for connecting with students. Most of the Executives were busy during the summer; it will be good to get together with the Board now and plan 2009/10. Please check with him regarding your ASI Board polo; he has samples in his office.

Worley—has been very impressed with Tatum Holland’s contributions as Assistant to the Board. We are glad she is working with us.

Smith—looks forward to seeing Board members in the office and at the retreat. The ASI Tour Day will continue at 1:20 in the ASI Business Office.

ADJOURNMENT at 12:35 PM

Approved 9-23-09
ASI BOARD MEETING MINUTES
SEPTEMBER 9, 2009
FOOTHILL SUITE
2:00 PM

CALL TO ORDER—The meeting was called to order at 2:01 pm.

ROLL CALL—See attached.

PUBLIC COMMENT--none

CONSENT CALENDAR—All items below passed on consensus.

2009/10-9-10/Smith—Appointment of Angelique Lopez as Vice Chair for ASI Board.

2009/10-9-20/Smith—Change in Operating Rule 300.1: Board Meetings.

2009/10-9-21/Smith—Change in Operating Rule 300.4: Working Board Meetings.

APPROVAL OF MINUTES FOR 8/14/09 SPECIAL MEETING AND 9/2/09 WORKING BOARD MINUTES.—Both sets of minutes were approved.

NEW BUSINESS

2009/10-9-11/Torres—Recommendation of Appointment of Rachel Pearman as Graduate Director was moved and seconded. Torres introduced Rachelle Pearman as his recommendation for Graduate Director. The Board unanimously approved Pearman's appointment

2009/10-9-12/Torres—Recommendation of Appointment of Rahmi F. Karajeh as ECS Director.—was moved and seconded. Torres introduced Rahmi Karajeh as his recommendation for ECS Director. The Board unanimously approved Karajeh's appointment.

Torres swore Rachel Pearman and Rahmi Karajeh into office.

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2009/10-9-13/Torres & Allen—was moved and seconded. Allen moved to amend the legislation to include Elizabeth Martinez on the Sustainability Committee; the amendment was seconded and passed. The main motion passed.

Vice Chair Angelique Lopez chaired the meeting while Smith presented and voted upon his legislation.

2009/10-9-14/Smith—Appointments to ASI Internal Committees.—was moved and seconded. Smith indicated that he has interviewed all appointments and has tried to place people on the committees that are passionate about the field. He wants to ensure that they are committed. The Chair of the Website Committee, for example, is a webmaster for a local business and is very excited to begin working on this important committee. The students interested in serving on Student Relations are communications, public relations, and marketing majors. The motion passed.

2009/10-9-15/Martin, Smith—Revisions to DOC Operating Rule 400.43.—was moved and seconded. Martin and Smith have had many students tell them that \$1500 was not enough money from the DOC to put on a successful event. For that reason, Martin and Smith are recommending an eligibility of \$3,000 rather than \$1500. The proposed joint amount is \$5,000. Martin and Smith see this as a way to have more vibrant and larger campus events and to eliminate the DOC surplus, which often occurs. The main motion passed.

Smith returned to Chair the meeting.

2009/10-9-16/Martin—Revisions of Financial Relations Committee, Operating Rule 400.18.—was moved and seconded. Martin hopes to make ASI budget, scholarships, and grants more transparent and more visible. The main motion passed.

2009/10-9-17/Martin—Appointments to Financial Committees.—moved and seconded. Martin stated that all been interviewed and are interested in serving the students. The main motion passed.

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2009/10-9-18/Martin—Revisions to DOC Operating Rule 400.43.—was moved and seconded This legislation is designed to clarify that although the President and Contact person who applies for DOC and processes DOC funding must be approved by Student Activities, a well informed club member may present to the DOC Committee. In addition, a maximum of \$400 of each club's eligibility may be used for food for general meetings, banquets, and/or promotional items. Another aspect is that there will be an emergency DOC fund set up to be administered by the VP of Finance and the ASI President, in consultation with the DFA. All DOC requirements must be met; it can only be done twice a year and the maximum is \$200 for each request—NTE \$400 per academic year. The motion passed.

2009/10-9-19/Martin—WRC/Pride Center Reallocation Variance— was postponed to next Board meeting; it will go before Finance and Budget first.

ASI EXECUTIVE OFFICER REPORTS—All Executives and Ex-Officios provided written reports. They are available on the website and were sent to all Board members. Worley asked Cuevas if the faculty discussed rethinking the strict attendance requirements in light of the H1N1 virus. It is important to make sure that those who are ill stay home rather than spreading the virus. Cuevas said that not only was that discussed, but most professors are not even requiring doctor's notes. They are asking them to just stay home, get well, and return to class. Smith wanted to know if staff drafts for strategic plans have changed much. Worley said not really, but many are working on polishing their final version.

ANNOUNCEMENTS

Torres—is trying to track those classes that are cancelled because of furloughs; please provide him a copy of your syllabus, if that is the case. The first home game is September 26 and the ASI Board has been invited to join President Gonzalez in the Broad at 6 pm. Please let Chief of Staff Berenice Espitia know if you wish to attend. October 10th is the Homecoming Game; ASI has been invited to join the Hornet Deck at the top of the bleachers; again please let Espitia know if you plan to attend.

Allen—reminded Board members that they do need to be on one University and one ASI Committee. Board members are currently being given priority; please let him know your preferences before the prime opportunities are gone.

Smith—needs some non executives for his some of his internal committees. Please email him if you are interested. On September 18, the Board will take the Aquatic Center Challenge from 1-3 pm at the Aquatic Center on Lake Natomas.

Martin—noted that there are still some financial committee opportunities; contact him if you are interested.

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ADJOURNMENT—was at 3:17 pm.

_____	_____
EVP Shawn Smith	Date
_____	_____
Recorder Rita Tyk	Date

Minutes approved on 10-7-09
ASI BOARD MEETING
SEPTEMBER 23, 2009
FOOTHILL SUITE
2:00 PM

CALL TO ORDER AT 2:02 PM

PUBLIC COMMENT—

Suzie Kho, KSSU Station Manager—Day In the Quad was very successful; there were many people asking about ASI programs. SLSC has hired some new Customer Service Representatives (CSRs) for the SLSC. The program boards are being redesigned in the SLSC; they are vibrant, colorful and eye catching. SLSC is also working on activities for the Homecoming. KSSU—has hired all the DJs and scheduled 57 volunteers and 10 core staff. They continue to partner with Unique to DJ just before events to help draw a crowd and set a mood. They will be tailgating this Saturday the 26th from 3-6 pm. There is a new Sports Director Nate Goodyear. They continue to cover many sports beyond football and basketball—volleyball, track and field, gymnastics, hockey, etc. KSSU made it to second round of MTV awards; they are now in the top 50. Please give them your support by voting. Last year they were one of the top 10 nationally and the Best of the West. Safe Rides—joined with Peer Health for Homecoming planning. They want to tailgate, but they want to emphasize the dangers of drinking and driving; they will even have a breathalyzer. They continue to prepare the Safe Rides training video. Community Service—is having a no-sew blanket event. The Community Service Fair will be 10/13 from 9-3.

SPECIAL PRESENTATION OF 2008/09 ASI AUDIT REPORT BY MACIAS GINI O'CONNELL AUDIT FIRM

The Audit Manager for Macias Gini O'Connell Audit Firm presented two products to the Board—the report to the board and financial statements. The Audit Committee recommended acceptance of the audit. Legislation was considered later on in today's meeting to confer formal Board acceptance of the 2009/10 audit. The audit was finished on time and resulted in one recommendation—more timely review of bank reconciliations. Thanks to Oman and her staff for presenting and preparing all the evidence needed. No evidence of material weakness was shown.

CONSENT CALENDAR--none

ASI WORKING BOARD MINUTES FOR 9/16/09 AND BOARD MINUTES FOR 9/9/09.—were approved.

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UNFINISHED BUSINESS

2009/10-19-/Martin—WRC/PRIDE Reallocation of Funding.—was moved and seconded. This request was presented to the Working Board and to F & B prior to coming to the Board for a vote today. F & B unanimously recommended that ASI agree to the proposal made by Director of Student Activities Alysson Satterlund with the provision that this be viewed as a unique, one-time funding. This should not set a precedent for future funding, nor should a smaller amount of funding next year be perceived as a program cut. ASI is concerned about fully funding any program, so they hope that the University will contribute to the Pride and WRC program as well. So far that has not happened, but Satterlund indicated that the University planned to provide some funding and had just not decided how much. The motion passed.

NEW BUSINESS

2009/10-9-22/Martin—Recommendation for Approval of Macias Gini O’Connell 2008/09 ASI Audit.—was moved and seconded. The main motion passed.

2009/10-9-23/Martin and Smith—Revision of DOC Operating Rules 400.43.—was moved and seconded. The two main changes are that clubs that collaborate with each other are now eligible for \$7,000. This will make it possible to fund big events. The second change lowered the ASI Community Service requirement for receiving an additional \$500 in eligibility to 90 hours. This seems more reasonable than 150 hours. The main motion passed.

2009/10-9-24/Martin—Revision of ASI Scholarship Operating Rules 400.16.—was moved and seconded. Martin is excited about offering a Fall Semester Call for Scholarship Applications. When the Scholarship was created, this was the intent. However, it has never been administered in this fashion. He wants to offer 15 \$500 scholarships in the Fall Semester and the other 15 in the Spring Semester. If all 15 are not claimed in the Fall, the remainder will roll over to the Spring. Deadlines were set of October 16 and March 5. A friendly amendment was made to add the phrase “shall be on the first academic day on or after that date.” The main motion passed.

2009/10-9-25/Martin—Appointments to Financial Committees.—was moved and seconded. The main motion passed.

2009/10-9-26/Torres, Allen—Appointments to University Committees.—was moved and seconded. Allen amended the legislation to include two new Recycling Committee members—Lina Tran and Boris Kazinik. He thanked Cuevas for helping out with some of the academic committee recommendations. The main motion passed.

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2009/10-9-27/Smith—Appointments to ASI Internal Committees.—was moved and seconded. The main motion passed.

2009/10-9-28/Smith—Change in Operating Rule 400.17: Website Management Committee.—was moved and seconded. Smith proposed removing the IT Manager from the Committee, per the request of Gerald Tubo. The main motion passed.

2009/10-9-29/Hernandez—Law School Forum.—was moved and seconded. Hernandez said that she followed through on the Board recommendation to seek free coffee from Java City but was denied for this particular event. She will check with them in the future. The main motion passed

2009/10-9-30/Torres, Gallo—Resolution Regarding Student Expectations of Athletics Program.--withdrawn

ASI BOARD MEMBER REPORTS—Required written reports were provided by A. Lopez, Gallo, Karajeh, Belisario, Hernandez, Mata, Y. Lopez and Pearman. In addition, Jones, Curry, and Gervase turned in reports for the Board’s information.

ANNOUNCEMENTS

Smith—has met with a few of the Board members regarding their board projects; remember that proposals are due by October 15th.

Worley—There will be a presentation on fiduciary responsibility at the 9/30 Working Board Meeting. DFA Oman will be making her own presentation on internal best practices during the same meeting.

Martin—is now President of Toastmasters. He invited everyone to come to the meeting in Capital Room tomorrow at 7:30 pm. It is a great opportunity to work on your public speaking skills.

Allen—has been talking to Martin and Marketing Director Carter about tabling.

Torres—Thanks to all of the Board members for their DIQ participation. The event was very successful. His office is now working with Green Sting on Homecoming activities. Please join in the planning if you are interested.

ADJOURNMENT at 3:16 pm

_____	_____
ASI CHAIR SHAWN SMITH	DATE
_____	_____
ASI RECORDER RITA TYK	DATE

Minutes approved on 10/21/09
ASI BOARD MEETING
OCTOBER 7, 2009
FOOTHILL SUITE
2:00 PM

CALL TO ORDER--2:03 pm

ROLL CALL--attached

PUBLIC COMMENT

SLS Update—KSSU is working with UNIQUE for Thursday events, with EOP doing remote broadcasting in the intramural fields, helping with Student Appreciation Day and working the Homecoming Tailgate with Athletics. Safe Rides Statistics--157 volunteers, 228 calls (25 per night), 77 per night, 242 average number of miles per night, 693 pickups for the semester, 2179 miles this semester, Fall Calendar is full, 8 groups on waiting list, Spring Sign-Ups beginning this week. Green Sting—9/26 had 500 people at tailgate; 10/8 is Student Appreciation Day; 10/10 is Homecoming Tailgate with ASI; 11/2 One Team, Go Green with Men's Basketball Team 12-2 in UU Lobby. Community Service—Cell phone drive in progress, CS Fair on 10/13 and the Causeway Classic Blood Drive on 10/19 and 20 in the UU Ballroom from 10-5. SLSC—nothing to report.

SPECIAL PRESENTATION: ASI DEPARTMENT DIRECTOR REPORTS ON STRATEGIC PRIORITIES (See the shared drive for the ASI Strategic Plan 2009/10)

DFA LISA OMAN FOR BUSINESS AND ADMINISTRATION—The Board was happy to see the training events and wanted to know how many. Oman has not determined the number of training sessions yet. The Board also wanted to know how many surveys would be taken; Oman is not sure yet. The President Torres thanked Oman for going over the Business and Administration strategic priorities.

DIRECTOR DAVIN BROWN FOR SLS—The Board would like to see more specific assessment goals in terms of numbers or percentages. The Board would like to see the individual student programs broken down for clarification. Worley stated that all departments have a number of programs serving under them. The purpose of this document is to establish long-term and short-term goals for the entire department. President Torres thanked Brown for going over the SLS strategic priorities.

DIRECTOR DENISE WESSELS FOR CHILDREN'S CENTER—brought her Children's Center Intern with her to see an ASI Board Meeting. The Board was impressed that the Children's Center received a \$19,000 State grant for their deck, especially in these difficult times. Wessels continues to explore grant opportunities for the Center. She recently got SMUD to agree to do an Energy Study for the Center; it might result in some funding opportunities. The Board would appreciate seeing interim deadlines on Goal 2.0. President Torres thanked Wessels for going over the Children's Center strategic priorities.

**ASI BOARD MINUTES
OCTOBER 7, 2009
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DIRECTOR JAEL YOUNG OF PEAK ADVENTURES—The Board would like to see numbers and dates in the Assessment column instead of the Action Plan column. The Board wanted to know how much the move to the Well will cost. The Board would also like to know how much the database will cost. The numbers for both are not available at this time. Peak Adventures does not have a choice as far as many of the costs are concerned—licensing, support and maintenance, for example. Worley encouraged Board members to attend F & B meetings even if they are not members of the F & B Committee to stay apprised of the budget developments. Young has been working hard at the planning aspect of the move for some time and believes that they can make the move in less than a week without disrupting services. They won't have to move furniture; they will just be moving the contents of their current UU furniture. Torres thanked Young for going over the Peak Adventures strategic priorities.

CONSENT CALENDAR—None

APPROVAL OF MINUTES FOR 9/23/09 REGULAR BOARD MEETING AND 9/30/09 WORKING BOARD MINUTES.--approved

NEW BUSINESS

2009/10-19-30/Torres, Allen—Recommendation for University Committees—was moved and seconded. Allen continues to interview students who wish to serve on committees to determine whether they are dedicated and will follow through on their appointment. Allen moved to add two additional appointments—Angelica Tellechea for Faculty Policy Committee and Eddie Emerick for Campus Safety and Health Advisory Committee; the motion was seconded and passed

2009/10-10-31/Martin—Recommendations for Financial Committees.—was moved and seconded. Chris Smith was recommended for Finance and Budget. The motion passed.

2009/10-10-32/Martin—Recommendations For Increases in Both DOC Funding and Scholarships.—was moved and seconded. Smith recommended that this be split into 3 different questions: 1)Should the ASI Board reallocate \$15,000 from the External Grants to ASI Scholarships? 2) Should the ASI Board reallocate \$23,000 from the External Grants to DOC? and 3) Should the ASI Board reallocate \$15,000 to an alternative scholarship fund? All three questions were referred to F & B and postponed until the next meeting.

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ASI EXECUTIVE OFFICER AND EX-OFFICIO REPORTS—are on ASI website.

ANNOUNCEMENTS

Smith—asked that the Board send any questions regarding the recommendation to reallocate the ASI External Grant funding to VP of Finance Terry Martin and DFA Lisa Oman. Oman will be making a formal presentation to F & B on the state of the reserves on October 13, 2009. Smith also reminded the Board that the deadline for notifying him of the Board Project plan is October 15.

Torres—encouraged everyone to come to Homecoming this Saturday and join him on the Hornet Deck not the Terrace. Please sign up if you can attend. He will be hosting some club leaders to join with the Board. The State of The Students will be filmed and will be on the website. Please let him know if you can't attend live and in person; he plans to introduce everyone.

ADJOURNMENT at 4:59 pm

ASI CHAIR SHAWN SMITH

DATE

ASI RECORDER RITA TYK

DATE

