

Bertha Vega Castellanos
ASI Vice President of Academic Affairs

To: ASI Board of Directors

From: Bertha Vega Castellanos
ASI Vice President of Academic Affairs

Subject: September 13th, 2023 – October 10th, 2023 Board Report

General Information

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A Special Note to Our Hornets

Hi Hornets,

We are about 7 weeks into the semester and most of us have taken a midterm or close to taking one. I hope some of you were able to utilize the “MIDTERMS Grab-n-Go” on Oct 10th at the Library Quad from 10-11 AM were ASI was giving free breakfast items, juice and testing materials. Keep up the good work! Many people including your ASI board are rooting for you all.

Stingers up!

Internal Committee Updates

Student Academic Senate

Sept 22nd, 2023- First Committee Meeting

We had a total of 14 students who attended including ASI president Nataly Andrade- Dominguez. All students introduced themselves, we had an engaging ice breaker activity. We went over the faculty senate agenda of sept 22nd and went over the expectations, responsibilities and an overview of what the student academic senate is dedicated to. We also lightly brainstormed some concerns we had as students that we would like to add to our strategic priorities for the semester.

Oct 6th, 2023 –

Our vice chair Sidra Nawaz ran the meeting. She introduced herself and presented our secretary Mai Liam. All members who were present went over some strategic priorities that we will like to focus on for the term. Next meeting we will make a feasible plan to start working on our plan.

University Committee Updates

Faculty Senate Executive Committee

Sept 19^h, 2023 –

There was an executive session taking place until approximately 4 PM.

We had a presentation from the VP for Inclusive Excellence Dr. Settles-Tidwell. She went over the Implementation of the antiracism and inclusion campus action plan

Sept 28th, 2023 –

Meeting was cancelled to attend the Green and Gold speaker's series: Las Cafeterias.

Oct 5th, 2023 –

Committee members went over there reports and how we can make the Faculty senate go more smoothly and effective.

Oct 10th, 2023 – The meeting meets after due of our reports. Will add to our next report Nov 7th

Faculty Senate

Sept 14th, 2023-

Attended the Faculty Senate 101- Brief Orientation meeting.

Sept 21st, 2023 –

President woods announce information regarding CAPRADIO. He mentioned that the audit will be made public and they have found disturbing information regarding fraud and misuse of funds.

New members were appointed to committes. Including; Acadmeic policies committee,

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general education/graduation requirements committee, and the faculty policies committee

There was also an attempt to amend the Drop and Withdrawal policy where instead of students having until the second week of instruction to drop classes. They will have until the census date.

Oct 5th, 2023 –

I let the chair know that I was not able to attend. The agenda is below,

<https://www.csus.edu/academic-affairs/senate/senate-info/23-24senate/23-24fs-am/10-05-23/23-24fsa-10-5-f.pdf>

Academic Policies Committee (APC)

Sept 15th, 2023 –

We reviewed the course syllabus policy.

Oct 6th, 2023 –

Finishing editing the course syllabus policy and excused absence policy. At our next meeting voting will take place to finalize and submit to the faculty senate.

Grade Appeals Panel

Sept 26th, 2023 –

Met with Emily Wickelgren for a Grade appeal training. We went over the process of our panel.

Oct 3rd 2023-

Met with Panel and reviewed our grade appeals. We are working on the draft letters to send to Emily for review

Strategic Priority Updates

- 2.2.1 Advocate for the expansion and improvement of study spaces for student parents
 - i. Meet with campus departments to see feasibility
 - a. Microsoft Team Chat activated to prepare meetings
- 2.2.2 Collaborate and promote campus partners' initiatives for professional development
 - ii. Collaborate on an event
 - a. Microsoft Team Chat activated to prepare meetings
- 4.2.2 Advocate for additional employee training
 - iii. Meet with appropriate campus partners to explore the feasibility
 - a. Microsoft Team chat activated to prepare meetings and discussions

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- 4.2.3 Promote and Support Inclusive Excellence Antiracism and Inclusion Campus Plan (AICP) – ALL BOARD
 - iv. Attend Inclusive Excellence event (one a semester, more is welcomed)

- 2.2.1 Promote Board Activities – ALL BOARD
 - v. Promote weekly board meetings and ASI events

- 3.1.3 Table at Campus Events – ALL BOARD
 - vi. Table at 3 campus events
 - a. Tabled at first year event *twice*
 - b. Tabled at Healthy Relationships event

- 3.2.1 Support and Engage with OGA in Promoting Civic Engagement – ALL BOARD
 - vii. Attend one CSSA Plenary Meeting (3 hours)
 - a. Attending in person meeting at San Luis Obispo in Jan 2024

- 3.2.2 Support and Engage with OGA in Voter Registration Efforts – ALL BOARD
 - viii. Support OGA voter registration contest (2,500 registrations as BOD)

Office Hours

09/18/23 first day back into the office.

- i. Priorities for the days 9/18, 9/22, 9/25, 9/29, 10/2, 10/6, 10/9
 - a. Make a plan to catch up and review my position
 - b. Review legislation that had been passed
 - c. Emails
 - d. Review approved forms of students to sit on committees
 - e. Emailed students regarding committees
 - f. Prepared for S.A.S first meeting
 - g. Met with Ex-officer for review
 - h. Working on social media
 - i. Working on S.A.S flyers
 - j. Completed sept 12th Ex Board report
 - k. Living doc of Strategic plan for operating rules to stay on track
 - l. Living doc of S.A.S to plan agendas accordingly
 - m. Met with student regarding S.A.S
- ii. Missed office hours
 - a. 9/25 office hours took place 9/28
 - b. 9/4 office hours took place 9/29
 - c. 9/7 office hours took place 10/4

Meetings, Events, & Presentations

SEPTEMBER:

09/14/23 - Faculty Senate 101: Brief Orientation
09/15/23 – Academic Policies Committee via zoom
09/18/23 – ASI office Hours
09/19/23 – Executive Faculty Senate Committee
09/20/23 – ASI Working Board Meeting
09/20/23 – La Bienvenida 2023
09/21/23 – Faculty Senate Committee
09/22/23 – Office Hours
09/22/23 – Student Academic Senate
09/22/23 – Photos with OSE
09/22/23 – Office Hours
09/26/23 – Green and Gold Speaker Series: Las Cafeteras
09/26/23 – Meeting with Ex- Officer Veronica
09/27/23 – ASI Board Meeting
09/28/23 – Office Hours for Sept 25th
09/29/23 – Office Hours
09/29/23 – Meeting with student
09/29/23 – Office hours for Sept 4th
09/29/23 – Legislation training

OCTOBER:

10/02/23 – ASI tabling at Healthy relationships event
10/02/23 - Office Hours
10/02/23- Meeting with student
10/02/23- President Wood & ASI Student listening Forum
10/03/23 – Executive Faculty Senate
10/04/23 – Office Hours for Sept 7th
10/04/23 – ASI Working board meeting
10/04/23 – ASI board Meet and Greet
10/09/23 – Office Hours