

November 3, 2023

TO: Associated Students Board of Directors
FR: Sandra Gallardo, Executive Director
RE: November Report to the Board

ADMINISTRATION & DEPARTMENTS

▪ **Board of Directors**

- I am having several 1:1 check-ins with all student Board Directors to check-in on work, schedules and how administrators can offer more support as we wrap up your first semester on the Board.
- Supported a Special Working Meeting on November 1, 2023.

▪ **Department Highlights**

○ **Business & Administration –**

- As reported in my last Board report, ASI welcomed Hoan Nguyen on 10/2/23.
- ASI 2021– 2022 Annual Report will soon be published online and will be found on the ASI website at <http://www.asi.csus.edu/annualreport>. A special thanks to Kayla Koroush and her team for their work on the Report and department directors' highlights of their departments' accomplishments. It looks beautiful and I will share a copy with you when it returns from the printer.
- **Quarterly Budget Reporting.** Working with Director of Finance Hoan Nguyen to create a new Quarterly Budget Reporting process for the University. I will meet with him to review the Government Budget in detail for future budget planning.
- **ASI Student Employment Grant.** Conducted trainings with the Divisions of Student Affairs, Division of Inclusive Excellence, and Academic Affairs. The application launched on 10/20 on InfoReady. The deadline is 12/8.
- **Human Resources –** Held the Annual Full-Time Employee Appreciation Dinner on Friday, November 3, 2023 at Rock and Brew in Sacramento, CA – fun, trivia and games were held!

○ **SEO Food Pantry –** Food Pantry usage continues to increase

- **October 2023-** 2,284 visits – 29% increase from 2022 (1,767)
- **Donations welcome for Thanksgiving food baskets fund drive** Each year, Associated Students Inc. (ASI) collects donations to support Sacramento State students and families in need during the holiday season. In 2023, 57% of Americans will spend between \$100 and \$200 on Thanksgiving dinner. As the students and their families experience greater financial constraint this year, our students need support now more than ever. In lieu of collecting food basket items, the ASI Food Pantry is soliciting monetary donations of any size. This way, we will have greater buying power and lower the cost to \$50 per

Thanksgiving food basket. Visit the [ASI Thanksgiving Fund Drive](#). Please contribute now through Nov. 17. Help us meet our goal and feed students.

- **As of 11/3/23 – we are at \$6,020**

- **Let's decorate: Thanksgiving food basket service event** We invite faculty, staff, and students to a service event hosted by ASI Student Engagement. We will be decorating 100 tote bags that will each be filled with a holiday meal and distributed to Sac State families in need and to Opening Doors, a local nonprofit. We are in need of your creative skills and hope you will support us in our annual service project. Refreshments will be provided, while supplies last. The event is from 1-3 p.m. Wednesday, Nov. 1, in the University Union Forest Suite (second floor). [Sign up](#).
 - **Host a Hornet.** The ASI Food Pantry is also matching students in need with staff/faculty who want to Host a Hornet student for Thanksgiving. Please spread the word for interested students.
- **Peak Adventures.**
 - **Harvest Fest Open climb event** with 70 participants at Challenge Center - great video coverage from *the State Hornet!*
 - 34 Challenge Center events in October
 - October River Clean Up had 25 participants
 - November River Clean Up had 39 participants
 - 13 classroom visits in October
 - **Dixon Corn Maze** – 16 participants
 - **Point Reyes Backpacking** – 11 participants
 - **Children's Center.**
 - The ASI Children's Center continues to be successful in providing childcare services to our students. The Diaper Distribution program continues – please remember to tell your fellow students we are giving away 100 diapers a month!
 - **ARPA Funding.** Federal American Rescue Plan Act funding has been received and distributed to Center staff who worked during the
 - **The Backyard Renovation Project** has been launched – we have chosen a company to do the work. The PAC Meeting members are fully informed of the project, thank you Saray Aguirre for participating on those meetings on behalf of the Board.
 - **Aquatic Center.**
 - **Aquatic Center Advisory Committee**, October 12, 2023
 - **Head of the American.** We had a successful Head of the American Regatta Race on 10/28. I volunteered at the finish line calling boats as they approached the finish line!
 - Entering the slower season at the Aquatic Center – these are October's numbers:

80
Students

981
General Public

292
affiliates

1273
Month Totals

UNIVERSITY & ASI EVENTS

- Distinguished Alumni Awards, October 19th
- Student Affairs Managers Meeting, October 17th
- Student Affairs SALC meetings, Weekly
- Complete Campus' Sexual Harassment Training
- Completed Campus' Title IX Training
- Dia de los Muertos, Altar Exhibit, November 2nd

COMMITTEE & TASK FORCE APPOINTMENTS

- **ASI Internal Committees & Task Forces**
 - **Elections Planning Committee**, Bi-Weekly on Thursdays at 9am
 - **Finance & Budget Committee** – Meetings are held every other Tuesday, 3:00 – 5:00pm
 - **Executive Committee** – Meetings are scheduled after regular board meetings, time permitting
 - **Children's Center Parent Advisory Committee**, Meetings are scheduled once a month, November 6th
- **University Committees**
 - **University Enterprises, Inc. Campus Grant Program Award Committee** – currently reviewing applications