

September 8, 2023

TO: Associated Students Board of Directors FR: Sandra M. Gallardo, Executive Director

RE: September Report to the Board

ADMINSTRATION

Board of Directors

- Assisted in planning a fully in-person ASI Board Retreat, back in the University Union. It was a
 great three days of connection and planning for the school year. Thank you to Gina Curry for
 leading the Board in strategic planning.
- Conducted individual orientation meetings for all Directors prior to attending the Board Retreat, August 11-13.
- o I served on the search team for the Director of Natural Sciences and Mathematics.
- o Met several times with ASI President and ASI Executive VP throughout the summer term.
- Strategic Goals Reviewed ASI 2022 2023 Strategic Priorities Final Report; published on the ASI web site, http://www.asi.csus.edu/about-us/strategic-plans/

Department Highlights

- Business & Administration
 - Climate Change/Fire Season. FYI, as we enter fire season ASI closely monitors air quality. Because we have several outdoor programs (Aquatic Center, Peak Adventures, Challenge Center), we follow stricter air quality guidelines for program cancellation. All cancellations would be announced via social media channels and our website.
 - Full Time Staff Retreat. Attended the ASI Full-Time Staff Meeting on August 23rd held at the Aquatic Center provided opportunities to team-build (build and donated 5 bicycles to a non-profit), professional development (Change Management), as well as review the ASI budget. Reviews came back very positive. Thank you to our HR team for putting on a successful event.
 - Digital Waivers. Now that we have implemented the PerfectMind point-of-sale system, we hope to digitalize all waivers to become more sustainable. We are working with our insurance (Alliant) and searching for an add-on tool to make it happen.
 - 22-23 Audit Committee. Attended the 22-23 Audit Committee on 9/8/23; Successful completion of annual organization-wide audit conducted by new auditing firm CLA; no findings reported; presentation to the Board will occur on September 13th

○ Government –

• Excited to welcome Harbir Atwal as the new Associate Director for Student Government. This summer we interviewed several candidates for the role and are happy to welcome Harbir to the team. Harbir's welcome note is below.

My name is Harbir (pronounced Har-beer) or Harbs for short. I'm super excited to join the ASI team at Sac State! I am a product of the CSU system and also an ASI alum. I served as the Student Government Coordinator for ASI at CSU Stanislaus during undergraduate years which fueled my passion to work in Student Affairs. After earning my BS in Business I went on to pursue my Masters of Education in Postsecondary Administration and Student Affairs from the University of Southern California. I am a proud first generation, immigrant woman and strongly value those identities. During my free time you can catch me spending time with my cat, working out, going on outdoor adventures, and spending quality time with my family and friends. I am also a big basketball fan and root for the Boston Celtics and USC Trojans! I look forward to meeting and working alongside the team!

Peak Adventures –

- Has a full schedule in place for Challenge Center bookings during the fall semester, including a good number of FYE and Learning Communities classes.
- Two New Student Orientation Trips wen out
 - Stand up Paddle Board on 8/25 8 participants
 - Lake Tahoe Day Hike on 8/7 11 participants
- Check out our bike shop many bikes for sale at reduced prices for students.
- Several Outdoor Trips are underway make sure to pick up a trip flyer
 - 9/9 Point Reves Day Hike
 - 9/15- American River Paddle Board
 - 9/16- Cave Exploring
 - 9/16- Basic Bike Maintenance
 - 9/19- Flat Fix Clinic
 - 9/22-9/23- Yosemite Camping
 - 9/30- Angel Island Bike Tour

Children's Center –

- 62 new children from 56 new families have been enrolled for fall semester; 101 families with 115 children are participating in the Child Care Subsidy program. A total of 170 children are being served at this children center this fall.
- <u>Diaper Distribution!</u> Get up to 50 diapers per month <u>for free</u>. Diapers are available in sizes three, four, and five. This program is open to everyone in Sacramento County with young children. This program is brought to you by the ASI Children's Center and Sacramento Food Bank & Family Services. Interested? Stop by the center's front desk and ask for assistance.



Aquatic Center –

- Hosted a successful Second Annual "Hornet Day at the Lake" on August 26. The Aquatic Center provided round-trip transportation for Housing Students all day, and we had close to 700 students visit. It was a tremendous success.
- Free Student Rental Days at the AC:
 - August 26
 September 1
 September 15
 September 29
 October 13
 November 3

Student Engagement & Outreach –

- Planning for ASI Week is well underway stay on the look-out for announcements and information for ASI Day on the Quad
- ASI Week Events
 - Friday 9/15th: Free Rental Day (Aquatic Center)
 - Monday 9/18th: Free Groceries Pop Up (ASI Food Pantry)
 - Tuesday 9/19th: Bike Shop, Flat Fix Clinic (Peak Adventures)
 - Wednesday 9/20th: KSSU Speed Friending (KSSU Radio)
 & ASI Board of Directors Meeting (ASI Student Government)
 - Thursday 9/21st: BLOCK PARTYYY
 - Friday & Saturday 9/22-23rd: Yosemite Camping Trip (Peak Adventures)

ASI BLOCK PARTY – Save the Date – SEPTEMBER 21, 2023

- SEO Food Pantry Provided Food Pantry provided continuous service throughout the entire year – including the summer term. New hours listed below
- Food Pantry Hours
 - Monday 11:30-3pm
 - Tuesday- 11:30-3pm
 - Wednesday- 11:30-6pm
 - Thursday- 11:30-3pm
 - Friday- 11:30-3pm
- Free Groceries Pop-Up dates 10:30-1:30pm, Library Quad
 - September 18th
 - October 9th and 23rd
 - November 6th

December 4th

UNIVERSITY EVENTS and Meetings

- Juneteenth Celebration, June 13th
- Attended Administrative Council, July 19th
- Breakfast with Interim VPSA, Jenni Murphy, August 2nd
- Attended President Wood's Fall Address, August 24th
- Campus Concerted Activities Committee, Weekly on Mondays at 11am
- Meet and Greet, Felicia (Facilities AVP), August 14th

COMMITTEE & TASK FORCE APPOINTMENTS

- AOA Meetings
 - ASSUREC Directors Meet monthly on Zoom

ASI Internal Committees & Task Forces

- Various interviews with Director of Finance Candidates throughout the summer
- Management Work Team (MWT)- biweekly on Tuesdays 9:30-11:30am
- o Finance & Budget Committee first meeting scheduled for September 20th
- Executive Committee scheduled following regular board meetings as time allows

University Committees & Task Forces

- Student Affairs Leadership Council Retreat, May 3rd
- Student Affairs Division-Wide Meetings, August 16th
- Student Affairs Managers meetings –August 22nd
- Student Affairs Leadership Council (SALC)—Bi-Weekly Meetings
- SALC Welcome Lunch, welcoming VPSA Aniesha Mitchell, August 30th
- o University Enterprises, Inc., Campus Grant Award Committee