

ASI Children's Center Parent Advisory Council (PAC) Minutes

MEETING DATE: March 14, 2022

MEETING LOCATION: Virtual via Zoom

MEMBERS PRESENT: Sherry Velte, Theresa Gropp, Faith Soltero, Haley Myers Dillon, Katie Swedo (Chair), Chelsea Owens, Emily Duesbury, Bena Arao, Nancy Lopez (recorder)

VISITORS:

A. Call Meeting to Order & Approve March Minutes

- The meeting was called to order by Katie Swedo at 12:06 pm
- The March 7, 2022 minutes were unanimously approved by PAC members present

B. Current Center Updates

1. Child Care Rates - Recommendations from PAC (refer to handout)

Staff and Faculty Child Care Rates

- Increase of 10% above the subsidy reimbursement rate of child care only, effective September 1, 2022 (3rd column of the child care rate handout, plus 10%)
 - Five voting PAC members voted this option; Katie Swedo, Theresa Gropp, Chelsea Owens, Bena Arao, and Emily Duesbury
 - Haley Myers Dillon and Faith Soltero abstained

Student Child Care Rates

- Increase of 5% for student parent child care rates, effective September 1, 2022
 - All voting PAC members voted for this option; Katie Swedo, Faith Soltero, Haley Myers Dillon, Theresa Gropp, Chelsea Owens, Bena Arao, and Emily Duesbury

The PAC recommendations will be presented to the ASI Board.

2. Changes to the PAC Structure

- Sherry Velte and Haley Myers Dillon will connect offline to discuss how to make the changes to the PAC structure in the Sac State University Policy Manual

3. COVID – Updated Guidance (Handout)

- The center plans go back to pre-COVID procedures slowly and methodically
- Family style meals will begin in the classrooms on Spring Break 3/21/22
- Mask Mandates
 - We will wait and watch the community spread
 - If things improve, the center will remove the mask mandate outdoors
- Possible drop-off and pick-up outside of the classroom doors if the spread continues to decrease

4. Audits – CACFP and Licensing

- The center had an unannounced licensing visit two weeks ago
 - The center had no findings during the visit
 - Sherry Velte will need to submit a waiver for nap surfaces/cribs for children younger than 12 months of age

- The center is no longer allowed to store frozen breast milk, parents will need to bring it in bottles
- CACFP – Food Program Audit
 - The physical inspection cleared
 - The administrative and fiscal audit is taking place this week

5. Staffing

- The Head Teacher in the Bambini 3 classroom vacated the position
- We posted a Head Teacher Vacancy
- Looking to fill a full-time fellowship

C. Open Discussion

- The center conducted the annual Parent Survey in February
- We plan on sending out the survey results to families
- Teachers received the results and have action plans in place to improve ratings

Adjourned at 1:02 pm
Next Meeting: Monday, April 4, 2022