





Parent Advisory Council (PAC) AGENDA

Participants Chair Person – Nicole In Attendance PAC Representatives

Meeting Date: April 8, 2019

Meeting Time: 12:00 -1:00 pm

Location: ASI Children's Center

Item	Notes
Minutes	Vote to approve previous minutes
Current Center Status	Current Employment
	a. Front Office Associate- Welcome Kim Madrona.
	 b. Associate Teacher – Waiting for permit clearance to make a formal offer and begin background checks.
	 Facilities Update: Preparing documents for the permit to submit to the Fire Marshall. Finalizing items for the Contract with JC Builders. Hoping to start the work in June 2019.
	3. CCAMPIS – Hornet Family Study Care
	Saturday 3/9 = 17 children Monday 3/11 = 2 children Tuesday 3/12 = 5 children Wednesday 3/13 = 7 children Thursday 3/14 = 4 children
	Budget – First draft was submitted. Substantial impacts. See power point that was presented to the board.
	 Samantha Criswell will attend the CSU campus childcare director's conference – they worked on the bi- laws for to formalize the group as part of AOA (Association of Auxiliaries).
	6. CACFP Audit completed. No serious deficiencies.
	Fairly clean audit with some after action
	a. Changing the method of serving and recording

	milks.
	 b. Changes to menu for wording and language.
	 c. Changes to meal production records for recording.
	d. Reduce quantities of food produced.
	e. Correction of 5 errors in eligibility certification and updated roster for the fixed percentage claims.
	7. Raising Quality Together – RQT Annual Review
	 a. Incomplete but was informed we lost Tier 5.
Future Topics	Children's Center budget and child care tuitions.
Open Forum	1.
	2.
	3.
Meeting Notes:	
J J	
Action Items:	