

ASI Children's Center

Parent Advisory Council (PAC) Minutes

MEETING DATE: May 10, 2021 12:15 p.m.

MEETING LOCATION: Via Zoom

MEMBERS PRESENT: Sandra Gallardo, Sherry Velte, Mariah Dong, Bena Arao, Danielle Cochrane, Haley Myers Dillon, Brook Murray, Courtney Patton, Lexi Hallum (Recorder)

VISITORS:

A. Call Meeting to Order

1. The meeting was called to order by Courtney Patton at 12:16 pm.

B. Review of April Minutes

1. The April Minutes were unanimously approved by the PAC members present.

C. Call for a Vote for a PAC member

1. PAC Member Clara Johnson has missed 3 meetings consecutively; the Board Policy indicates: *Members shall miss no more than three meetings in one academic year without good cause and notice. After the third absence, the member's name shall be placed on the next scheduled meeting's agenda for possible termination. The member shall not participate in the vote.* Courtney Patton motioned to vote to remove PAC Member Clara Johnson due to three unexcused absences; Bena Arao seconded the motion. PAC Members Courtney Patton, Bena Arao, Mariah Dong, Brook Murray, and Danielle Cochrane voted to remove Clara Johnson from PAC. Voting PAC Member Haley Myers Dillon arrived late and did not participate in the vote.

D. Current Center Updates

1. Increasing Capacity Approved (see plan)

- President Nelsen approved the Center's expansion plan. The Center can now accept 6-month old's, expand classroom sizes, and move up children to appropriate age classrooms. Moving and enrolling of children will be done in phases.

2. Phase 2 of the Center's Building upgrades (see attachment)

- Phase 2 of building renovations is nearly complete; the front office is being assembled as of early morning May 10.
- The next phase will be upgrading the Kitchen and the Bella Room; the Kitchen will temporarily work out of the Classroom Bambini 1 and the Cook will make mostly finger foods and children will use paper plates.
- Sherry can arrange for tours for PAC members if they would like to see the progress.

3. Upgrade to Annex HVC per HEERF Funds

- The Annex classrooms will be receiving an upgrade of HVC equipment, paid by Campus with a Higher Education Emergency Relief Fund (HEERF).

4. Head Teacher Resignation

- A Casa teacher will be resigning at the end of May. PAC members interested in joining the Hiring Panel can connect with Sherry.

5. Vaccinations impact the Center

- The COVID-19 Vaccination requirement for reporting on Campus was announced by the California State University (CSU) Chancellor. Associated Students, Incorporated (ASI) and the Center are on Sacramento State's property and must abide by their rules. Medical and religious exemptions will be made; however, we have not received that information yet.

6. Raising Quality Self-Validation Submitted

- Sherry has submitted the Raising Quality Together (RQT) Self-Validation report. The Center has increased their tier from 4 to 5, however the RQT Program has tied their tiers; Sherry is working on them adjusting our tier.

7. NAEYC Re-Accreditation Process

- Sherry has a meeting later in May with the National Association for the Education of Young Children (NAEYC). With recent staff turnover and three staff members will be taking maternity leave, this Re-Accreditation process may be pushed to 2022.

8. CARmencement – Alternate Routes for May 19, 20, and 21

- See attached maps. The Center will make announcements to families and staff regarding CARmencement and what routes to take for the Children's Center. The Campus is recommending they take the J St. entrance and avoid the south end of campus.
- The Children's Center classrooms are making graduation banners for the route, and will possibly do a field trip so children can cheer for graduates.

E. Open Discussion

1. No COVID Exposures

- The Center has still not had any internal COVID exposures and will continue to practice wearing masks, socially distancing, and sanitizing/disinfecting items regularly.

2. Vaccines Readily Available

- The Health Center on Campus (and Cal-Expo) have vaccines readily available.

3. ASI Board Involvement and the State Report – Courtney

- Sherry will be sending her state report to PAC Chair Courtney Patton for feedback. This report will be sent to the California Department of Education.

Adjourned at 12:55 pm