

# ASI Children's Center Parent Advisory Council (PAC) Minutes

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**MEETING DATE:** December 4th, 2023

**MEETING LOCATION:** Children's Center Conference Room

**MEMBERS PRESENT:** Sherry Velte, Sandra Gallardo, Jessica Bradsberry, Saray Aguirre, Dyanna Upshaw, Sophia Anaya (recorder), Henry Gonzalez, Gabriela McCartney

**MEMBERS ABSENT:** Haley Myers Dillon, Jazmyne Wright (chair)

**VISITORS:** Ciobha McKeown, Stephanie Alcala

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## A. Call Meeting to Order & Review December Minutes

- The meeting was called to order by Sherry Velte at 12:03 pm
- Vote: 4 Yes 1 Abstain by Henry Gonzalez

## B. Current Center Updates

### 1. Vacancy Full-Time position –

- Currently reviewing applicants for the front office associate position – preferred start date will be beginning of January
- Full-time fellowship teacher in training, gentle transition in January to fill LOA in Bambini 3 classroom
- Sherry might take on the role of the Associate Directors LOA early 2024

### 2. Enrollment/Funding

- Grant completed 12/1
- Goal is to get all five play yards certified as outdoor classrooms
- We will be looking towards ASI for funding if the grant does not get approved
- Before we begin enrollment for next semester we are moving current enrolled children to other classrooms

### 3. Family Luncheon Nov. 21<sup>st</sup>

- Was a great success with many families in attendance

### 4. Classrooms

- Staff are working on emotional regulation with children
- Environmental ratings are completed
- Teacher in services days December 18<sup>th</sup> and 19<sup>th</sup> (not open for child care)
- Head teachers are working on individual evaluations
- Student staff who are returning for Spring Semester will receive a .25 raise
- Graduating students will receive a stole for graduation if worked 2 semesters

## Open Discussion

### 1. Parents & Families program

- Student parent celebration 12/5 at the Multicultural Center 12:30pm, food and activities are provided
- Gabriela McCartney promoted to CCampus Grant Manager

## **2. Staff Holiday Dinner Celebration**

- Full time staff had their celebration dinner and activity; was a great way to end the year

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Adjourned at 12:42 pm  
Next Meeting: February 5<sup>th</sup>, 2024