



EMPLOYMENT OPPORTUNITY

Associated Students
at Sacramento State

AQUATIC CENTER Dock Master

SUMMARY: The Dock Master shall handle the daily outdoor customer service operations of the Aquatic Center. Primary areas of responsibility are water safety on the docks, customer service, room and facility set-up, cleaning, facility support and opening and closing duties.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Assist customers in boat launch, with the right equipment, properly fitted PFD's, and helpful instructional pointers for basic boating safety
- Facility/room set up and clean-up
- Provide appropriate assistance to customers, vendors, officials and staff
- Keep clean equipment and facility. Inspect equipment for damage and safety
- Open the facility, including but not limited to setting up equipment for daily use and facility maintenance
- Close the facility, including but not limited to putting away all equipment, locking doors and setting alarm
- Provide support for a variety of special events
- Other duties may be assigned

CORE COMPETENCIES

- Exceptional customer service skills
- Ability to communicate effectively both verbally and in writing with staff, employees and public
- Good analytical and problem-solving skills
- Ability to follow oral and written instructions

MINIMUM QUALIFICATIONS

- C.P.R., First Aid, Lifeguard Training or Equivalent Red Cross Water Safety Class and California Boating Safety Certificate
- Ability to lift and move up to 50 pounds
- Ability to use power washer
- Pass the California Boating Safety Course
- Be checked-out to operate Safety launches on lake Natoma
- Be able to drive and Aquatic Center vehicle, for gas runs and Ice
- Weekend is availability required

PREFERRED QUALIFICATIONS

- Aquatic/boating knowledge
- Know how to tie knots
- Be water safe to work on the docks
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Hours: Part-time, (non-benefited)

Application Deadline: Open until position is filled.

Compensation: \$10.50 to \$11.20 Depending on Qualifications

How to Apply: Interested applicants must submit the Aquatic Center Application. Application can be found with online job posting. Return completed application:

By mail
Sac State Aquatic Center
1901 Hazel Ave
Gold River CA, 95670

By fax
Attn: Staff Application
916-278-2842

In person
Sac State Aquatic Center
1901 Hazel Ave
Gold River, CA 95670

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Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act Statement

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, California State University, Sacramento has made crime statistics available on-line at <http://www.csus.edu/police/cleryact.stm>.