



# Student Elections

## Information Packet

### ASI Structure

Associated Students, Inc., Board of Directors serves as the official governing body of Sacramento State students. It is comprised of 14 elected student positions, with 5 Executive Officers, and 9 College Directors. The Executive Officers include President, Executive Vice President, Vice President of Finance, Vice President of University Affairs, and Vice President of Academic Affairs. The College Directors consist of a director from each of the 7 colleges, with one director to represent undeclared students, and one director to represent graduate students. Each position is elected during the spring election cycle in April. The Board meets weekly to discuss issues facing the student body, and highly encourages participation by the greater student community.

### Board of Directors Duties and Responsibilities

The primary responsibility of the Board of Directors is to serve as the voice of the student body, in CSUS affairs. Collectively, they are responsible for the adoption of operating rules to govern activities, the establishment of committees, the approval of budgets for ASI, advocating at the local, state, and federal levels of government, and regularly meeting with deans of colleges and administrators. All members of the Board must hold a minimum of 4 office hours each week and attend all Board: strategic planning sessions, orientations and retreats, Board Meetings, Special Meetings, and Emergency Meetings

Furthermore:

- **ASI President:** Serves as CEO of Associated Students, Inc. and has powers vest in them by the Board of Directors. Additionally, the ASI President will act as the representative of the ASI student government in matters pertaining to campus activities and policies.
- **Executive Vice President:** Serves as Chair of the Board and the Chief Operating Officer of ASI. The Executive VP will be responsible for preparing agendas and assisting with the internal operations of the Board of Directors. Additionally, the Executive VP is responsible for the coordination of ASI internal committees.
- **Vice President of Finance:** Responsible for the annual budget, and maintenance of adequate and correct records of all fiscal affairs and business transactions of ASI. Additionally, the VP of Finance is also responsible for the coordination of the DOC committees.
- **Vice President of University Affairs:** Responsible for the research, evaluation, development, and application of student issues. Additionally, the VP of

University of Affairs is also responsible for the coordination of student appointments to university committees.

- **Vice President of Academic Affairs:** Responsible for addressing student issues associated with GE/major requirements, student retention and graduation, and promotion of diversity on campus. Additionally, the VP of Academic Affairs is also responsible for the coordination of student representation on Faculty Senate committees.
- **College Directors:** Functions as the official representative of their respective college on the Board of Directors. They will be required to meet with the deans of their college once a month, and present to classrooms and student organizations about ASI. Additionally, each Director must sit on one ASI Internal committee, two University committees, and their Joint Council.

### Elected Officer Opportunities and Perks

- Scholarship to alleviate the financial strain of college students who are congruently serving on the Board of Directors.
- Priority II registration and purchasable parking permit (with faculty staff privileges) available to Board members.
- By sitting on the Board of Directors, you can be actively involved in the decision-making process of the university and thereby make a difference on campus.
- As a Director, you will be in active communication with influential individuals on campus, and your college, and expand your network.
- Sitting on the Board of Directors will provide a competitive advantage on your resume when entering the professional workforce. You will gain decision-making experience and executive leadership skills in an office/administrative setting.

### Eligibility Requirements

#### Executive Officer Position Requirements

- 1) Unit Requirements:
  - a) Completion of 45 unit minimum, recognized by CSUS prior to January 2018.
    - i) 12 undergraduate units or 9 graduate units must be earned within 12 months, prior to January 2018.
  - b) Completion of at least 6 undergraduate units or 4 graduate units during the fall 2017 semester.
  - c) Enrolled in at least 7 undergraduate units or 4 graduate units during the spring 2018 Semester.
  - d) Cannot exceed 150 units by the end of spring 2018 semester.
- 2) GPA Requirements:
  - a) Must have an overall GPA of 2.5 or greater.
  - b) Or a CSUS GPA of 2.5 or greater.
  - c) Or a GPA of 2.5 or greater for the academic year through January 2018.
- 3) Cannot be eligible if previously removed from office
- 4) Cannot be eligible if previously elected without serving in the past 12 months.

- 5) In Academic Good Standing (not currently on academic or disciplinary probation).

**College Director Position Requirements**

- 1) Unit Requirements
  - a) Completion of at least 6 undergraduate units or 4 graduate units during the fall 2017 semester.
  - b) Enrolled in at least 7 undergraduate units or 4 graduate units during the spring 2018 Semester.
  - c) Cannot exceed 150 units by the end of spring 2018 semester.
- 2) GPA Requirements:
  - a) Must have an overall GPA of 2.5 or greater.
  - b) Or a CSUS GPA of 2.5 or greater.
  - c) Or a GPA of 2.5 or greater for the academic year through January 2018.
- 3) Must currently be a declared major in the college one expects to represent.
- 4) Cannot be eligible if previously removed from office.
- 5) Cannot be eligible if previously elected without serving in the past 12 months.
- 6) In Academic Good Standing (not currently on academic or disciplinary probation).

**ASI Information Session Dates**

Come join an Information Session where you can learn about ASI’s programs and services. The session will largely focus on ASI government, in regards to the election process, committees, Board of Director duties, and perks of running for office.

<b>February 12<sup>th</sup>, 2018 12:00PM-1:00PM</b>	<b>University Union, Oak Room 2<sup>nd</sup> Fl.</b>
<b>February 16<sup>th</sup>, 2018 10:00AM-11:00AM</b>	<b>University Union, Lobby Suite 1<sup>st</sup> Fl.</b>
<b>February 20<sup>th</sup>, 2018 1:00PM-2:00PM</b>	<b>University Union, Oak Room 2<sup>nd</sup> Fl.</b>
<b>February 22<sup>nd</sup>, 2018 2:00PM-3:00PM</b>	<b>University Union, Oak Room 2<sup>nd</sup> Fl.</b>

**Questions**

Contact Elections Officer Eli Bassett at [asi-ogeo@csus.edu](mailto:asi-ogeo@csus.edu) or visit ASI Government Office in Sequoia 311.