**ASI Children’s Center**  
**Classroom Student Assistant I**  

One semester commitment required.

**IA. Requirements:**  
- Current Physical and T.B clearance  
- Fingerprint Clearance  
- No previous experience  
- 9/1/16 - Immunizations against influenza, pertussis, and measles will be required with the influenza vaccine being renewed each year between August 1 and December 1  
- Available to attend training meetings  

**Wage:** $10.00 per hour

**IB. Requirements:**  
- 6 units of Early Childhood Education.  
- Current Physical and T.B clearance  
- Fingerprint Clearance  
- No previous experience  
- 9/1/16 - Immunizations against influenza, pertussis, and measles will be required with the influenza vaccine being renewed each year between August 1 and December 1  

Available to attend training meetings  

**OR**  
One semester work in the ASI Children’s Center and eligibility for continued employment.  

**Wage:** $10.10 per hour

**IC. Requirements:**  
- 9 units of Early Childhood Education  
- Current Physical and T.B clearance  
- Fingerprint Clearance  
- 9/1/16 - Immunizations against influenza, pertussis, and measles will be required with the influenza vaccine being renewed each year between August 1 and December 1  

No previous experience  
Available to attend training meetings  

**OR**  
Three semesters work in the ASI Children’s Center and eligibility for continued employment.  

**Wage:** $10.20 per hour

**ID. Requirements:**  
- 9 units of Early Childhood Education  
- Three semesters of Early Childhood field/work experience  
- Current Physical and T.B clearance  
- Fingerprint Clearance  
- 9/1/16 - Immunizations against influenza, pertussis, and measles will be required with the influenza vaccine being renewed each year between August 1 and December 1  

Available to attend training meetings
OR

Five semesters work in the ASI Children’s Center and eligibility for continued employment.

Wage: $10.30 per hour

Supervision: Under direct supervision of the program Teacher, Student Assistant II or III, or Fellowship Teacher.

Responsibilities for Student Assistant IA, IB, IC, and ID:

1. Read, understand, and implement the philosophy and information contained in the ASI Children’s Center Student Handbook and ASI Policy Manual.
2. Participate in the mandatory training meetings and implement the information into the classroom.
3. Assist teachers with children in routine activities such as meals, naps, diapering, and toileting.
4. Assist teachers with documenting children’s meals, naps, diapering/toileting, and daily activities.
5. Positively interact with children during both indoor and outdoor activities.
6. Encourage children to take some responsibility for equipment, materials, and the clean-up of activity centers.
7. Positively interact with parents, peers, volunteers, and auxiliary staff.
8. Assist with the preparation of activities and the set-up and clean-up of the center environments.
10. Participate in teacher-student performance review at the end of each semester.

BACKGROUND CHECK
A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with Associated Students, Inc. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current Associated Students, Inc. employees who apply for the position.

How to Apply: Interested applicants must submit an application and resume. To apply online, please go to: www.asi.csus.edu/employment or you can return a completed application:

<table>
<thead>
<tr>
<th>By mail</th>
<th>By Fax or Email</th>
<th>Or in person</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attn: Human Resources Attn: Human Resources ASI Human Resources</td>
<td>Associated Students, CSUS Fax: 916-278-6278 3rd floor University Union</td>
<td>6000 J Street 6000 J Street</td>
</tr>
<tr>
<td>Sacramento, CA 95819-6011 Email: <a href="mailto:sherryv@csus.edu">sherryv@csus.edu</a></td>
<td>Email: <a href="mailto:sherryv@csus.edu">sherryv@csus.edu</a></td>
<td>6000 J Street</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sacramento, CA 95819-6011</td>
</tr>
</tbody>
</table>

Associated Students is a nonprofit corporation and an auxiliary organization of California State University, Sacramento providing a wide range of programs and services to the students of CSUS. Therefore, ASI employees are not state employees.