



**ASI FINANCE & BUDGET COMMITTEE
APRIL 9, 2024
3:00 PM
SUMMIT ROOM, UNIVERSITY UNION, 3RD FLOOR**

APPROVED 4/23/2024

- I. CALL TO ORDER – 3:00PM**
- II. ROLL CALL – SEE ATTACHED.**
- III. APPROVAL OF MINUTES FROM 3/26/2024** were adopted as distributed.
- IV. PUBLIC COMMENT — NONE.**
- V. NEW BUSINESS**
 - A. Proposed Legislations:**
 - i. 2023/24-04- Andrade-Dominguez, Baraiya – Allocation up to \$300,000 to ASI Government Office Renovation for Capital Project**

Item withdrawn from agenda due to further discussion on timeline of project and other logistics.
 - ii. 2023/24-04- Baraiya – Allocation of \$250,000 as matching funds for the ASI Children’s Center Backyard/Playground Renovation**

Item withdrawn – may possibly reintroduce depending on the start date of the project, but it’s more likely to start next fiscal year, which means we will add it to the capital budget.
 - iii. 2023/24-04- Baraiya – Operating Rule Change 400.3 DOLLARS FOR ORGANIZATIONS AND CLUBS (DOC) FUNDING GUIDELINES**

Baraiya introduced the changes to the DOC operating rule, which is to rename the Club Agreement Form (CAF) to the Club Accounting Form (CAF) to clarify the true purpose of the form.

Recently, some clubs understand the Agreement form is the first and only step to register/establish their club on campus. However, the first step is to register with SOAL first and then complete our ASI Club Agreement Form. To reduce confusion, we are renaming to Club Accounting Form, to emphasize that this step is to only register to perform club financial transactions. Renaming the form will streamline the process and the acronym will remain the same, CAF. Effective date will be next Fall.



Legislation is approved and recommended by the committee; it will be presented to the Board next week.

B. Review of 2024-2025 ASI Budget Recommended to the ASI Board of Directors

i. Discussion of any feedback received or updates following the ASI Working Board Meeting

Nguyen (DF), provided the committee with updates to the ASI budget. One major change was made to the ASI capital budget, we are including the Government Office renovation project and the Children’s Center backyard project. These projects will most likely be started next fiscal year, which increased the capital budget to \$1,220,000. See attached.

No other changes were made to the operating and capital budgets. The Board will vote on the budget tomorrow, 4/10. Please stop by at formal meeting to show support and experience in the F&B committee.

DF has met with the following campus individuals for feedback and guidance on the budget: Mitchell, Bowman, Harris. Sac State CFO, Bowman’s feedback and approval is necessary before ASI can present the budget to President Wood for final approval.

VI. ANNOUNCEMENTS

Baraiya – Today is Sandra Gallardo’s last meeting, she will be leaving ASI, her last day is on Friday, 4/12. Sandra served ASI for 7 years. Thank you for everything!

Nguyen – DOC expense funds are currently around \$20,000. We would like to place a deadline of April 30th to be the last day to receive DOC funds. An email or website announcement will be made. After April 30th, any remaining DOC funds will be moved to the ASI Food Pantry reserve.

Gallardo - ASI elections will start tomorrow, 4/10 and end on 4/11. Please vote, you have two days! Check your student center and click on the announcement to vote.

Cash for Clubs, vote for your club! All clubs get \$5 per vote. The top 5 most voted clubs will get an award, first place gets \$500, second place gets \$400 and so on. It’s *free* money for the clubs, vote for your favorite clubs!

VII. ADJOURNMENT – 3:29pm

Shaechu
VP OF FINANCE

04/23/2024
DATE

Elizabeth Suarez L.
RECORDER

04/23/24
DATE